



You are summonsed to attend the Chilton Polden Annual Council Meeting to be held at the Village Hall
commencing at **7pm Wednesday 13th May 2026**

Louise Chilcott, Clerk, can be contacted at clerk@chiltonpolden-pc.gov.uk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights. Members of the public are welcome to attend and will be given time to speak during the meeting, in an open public session.

DRAFT AGENDA

1. Elect the Chairperson
2. Elect Vice Chairperson
3. Those Present
4. Apologies for Absence and Declarations of Interest and Dispensations
5. Minutes of annual meeting held in 2025
6. Minutes of meetings held on: 15.04.26
7. Review of Policies, adoption of IT Policy, Risk Report, Internal Control & Standing Orders
8. Review of assets
9. Financial Report
 - a) April 2026 Bank Reconciliation
 - b) Invoices for payment
 - Payroll – Clerk Standard Month, new hourly rate (AGAR Prep)
 - SALC – INV 2919 - £346.75 – Annual Affiliation fee for SALC & NALC
 - Shapwick Parish Council – 5 – SALC Training Clerk 50% - £22.50
10. Chilton Polden Playing Fields Grass Cutting Quotes
11. Additional Bus Stop Request
12. Update on Church Lane/Prior Road Junction
13. Employment Law Changes
14. CPRE Membership
15. Any Comments for future Agenda's

Date of next meeting – Wednesday 10th June 2026 STARTING AT 7:00pm