



You are invited to attend the Chilton Polden Parish Council Meeting to be held at the Village Hall commencing at **7pm Wednesday 23rd September 2026**
Louise Chilcott, Clerk, can be contacted at clerk@chiltonpolden-pc.gov.uk

AGENDA

- 1) Those Present
- 2) Apologies for Absence and Declarations of Interest and Dispensations
- 3) Minutes of meetings held on: 2026 – Re-drafted due to numbering
- 4) Councillor Reports
- 5) Financial Report
 - a) 2026 Bank Reconciliations – April – Aug to be signed off
 - b) 2026/27 Forecast – April – Aug Spend and forecast to be signed off
 - c) Invoices for payment – to be approved for payment (& retrospective)
 - Payroll – Clerk (June-July sick Pay, August Salary, September Salary)
 - Village Hall – 138 - £70.00 TBC
 - Village Hall – 144 - £30.00
 - R Young – 2025/26 Internal Audit - £40.00
 - L Chilcott – Reimburse – Microsoft Subscription - £84.99
 - Somerset Council – Grass Cutting - 32033419 - £129.60
 - Chilton Polden Playing Fields – Annual Safety Inspection - £215.00
 - d) Signatories – Update has Alan added yet?
 - e) AGAR (Public Rights / Submission)
 - f) Grants – CAB, St Edwards Church – Decision & Budget required
- 6) Planning
 - (a) 19/26/00002 – Butterwell Farm - Is application still open, if so discuss and agreed comments
 - (b) West House Lodge, 23 Broadway, Bridgwater, TA7 9DR – Dead Sycamore Tree – Permission given under health & safety, no formal application required
- 7) Bench – Churchyard update
- 8) Standing orders/Policies -
 - a) Finance Standing Orders/Policies
 - b) Payment & Purchase Policy (recurring payments to be just paid if set amount (i.e Grass cutting, bin emptying, village hall, salaries, etc) payments if within budget?
 - c) Risk Report
 - d) Internal Control
- 9) CPRE Membership – This has been paid for, and we are getting email updates, do all councillors want them then they come out?
- 10) Parking Townsend Lane/Broadway – Needs to be re-visited as letter not sent due to clerk going in hospital, Decision required
- 11) Speeding – emails – Discuss & Decision required in response to emails



- 12) Pub Noise & Nuisance Complaints – emails / Facebook page advising due to ill health it is closing – Discuss & decision required
- 13) Footpaths & Stiles – TH – Conditions - Decision required
- 14) Any comments for future agenda's
- 15)
- 16) Date of next meeting – Do we want to push back 1 week if village hall has availability? – Decision required

Future 2026 Meetings (Subject to change):

- Wednesday 14th October 2026
- Wednesday 11th November 2026
- Wednesday 9th December 2026

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights. Members of the public are welcome to attend and will be given time to speak during the meeting, in an open public session.