



Chilton Polden Parish Council
Minutes of a Full Council Meeting of the Parish Council held on Wednesday 13th May 2026
in the Village Hall, Priory Road, Chilton Polden, Bridgwater, Somerset, TA7 9EH
at 7.22pm

Present: Cllrs, James (Chair), Smith (Vice Chair), Clatworthy

In attendance: No Clerk present

- 26/27/019 **Elect the Chairperson:**
It was resolved to defer the election of Chairperson until the next meeting when more councillors are present
- 26/27/020 **Elect the Vice Chairperson:**
It was resolved to defer the election of Vice Chairperson until the next meeting when more councillors are present
- 26/27/021 **Apologies, Absence & Declarations of interest & Dispensations:**
Apologies received from Cllr Aylmer, Cllr Perfect Porter + Cllr Hamilton were absent
- 26/27/022 **To Confirm and sign the minutes of the Parish Council Meeting held on 15th April 2026:**
It was proposed by Cllr James and seconded by Cllr Smith to confirm & sign the minutes of the Parish Council Meeting held on 15th April 2026. All In favour.
- 26/27/023 **Review Policies, adoption of IT Policy, Risk Report, Internal Control & Standing Orders:**
Policies were reviewed.
It was proposed by Cllr Smith and seconded by Cllr James to adopt the IT Policy and standing orders.
The Risk Report and internal Control Report were reviewed but deferred until the June meeting to allow councillors additional time to consider them before formal adoption.
- 26/27/024 **Review of Assets:**
The location and storage of the Parish Council strimmer was discussed.
It was agreed that the Footpath Liaison Officer would be contacted to see whether they would be willing to store and make use of the petrol strimmer. Cllr Smith would instigate this.
The strimmer currently remains with the previous Chairperson and will be handed over once arrangements are confirmed.

26/27/025 Financial Report:

April 2026 Bank Reconciliation was reviewed.

Invoices for payment:

- Payroll – Clerk Standard Month
- SALC – Annual Affiliation Fee
- Shapwick Parish Council – SALC Training Contribution

It was resolved to pay the above invoices.

Proposed Cllr Smith, Seconded Cllr Clatworthy

26/27/026 Chilton Polden Playing Fields Grass Cutting Quotes:

Grass cutting quotes were received.

It was agreed that Somerset Council's quotation represented the best value and the existing arrangement would continue. All in favour to accept this quote.

Clerk to send correspondence to Chilton Polden Playing Fields Association thanking them for obtaining alternative quotations.

26/27/027 Additional Bus Stop Request:

The request for an additional bus stop was discussed.

It was agreed that further investigation should take place.

Clerk to contact highways regarding request and, if possible, also contact Richard Wilkins at richard.wilkins@somerset.gov.uk and Duncan Sharkey at Duncan.sharkey@somerset.gov.uk requesting this matter to be reviewed further.

26/27/028 Church Lane/Prior Road Junction:

An Update was provided regarding safety concerns at the Church Lane/Priory Road junction.

The chair advised that details had previously been sent to Highways and no response had yet been received.

Clerk to also contact Richard Wilkins at Highways regarding the matter.

26/27/029 Employment Law Changes:

This item was deferred until a future meeting pending further details from Cllr Perfect-Porter who originally raised the matter.

26/27/030 CPRE Membership:

It was confirmed that Chilton Polden Parish Council is now officially a member of CPRE



26/27/031

Any Comments for Future Agendas:

Still awaiting garages update and further details.

It was suggested that the Parish Council consider supporting promotion of the Peaceful World Festival taking place within the village. Clerk to contact organisers regarding this.

There being no further business the meeting closed at 19:52

Signed.....

Dated.....