



Tim Hayne, Parish Council Chair, can be contacted at clerk@chiltonpoldenpc.co.uk or 07900 242114. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime and Disorder, Health and Safety and Human Rights. Members of the public are welcome to attend and will be given time to speak during the meeting, in an open public session.

Minutes of Chilton Polden Parish Council Meeting 10th September 2025

1. **Those Present:** Cllrs Baker, Aylmer, Perfect-Porter and James, Clerk Chilcott and three parishioners were in attendance.
2. **Apologies for Absence and Declarations of Interest and Dispensations:** Cllr Hayne and Smith sent apologies.
3. **Statements by County Councilors:** None received.
4. **Minutes of the meeting held on 9th July 2025:** Approved as a true record with the amendment of Cllr Baker not being in attendance.
5. **Matter arising (including matters of report from the minutes not itemised below):** None

6. Financial Matters

- 6.1 Clerk's Salary: £292 per month (July – September) £876 - The Council unanimously agreed to pay this invoice
- 6.2 Chilton Polden Playing Field Association – Annual Safety Inspection – Inv INSP-17117 £200 - The Council unanimously agreed to pay this invoice
- 6.3 Somerset Council – Playing Field Grass Cut 06/06/25 – Inv 32000072 £120 - The Council unanimously agreed to pay this invoice
- 6.4 Somerset Council – Playing Field Grass Cut 03/07/25 and 22/07/25 – Inv 32002541 £240 - The Council unanimously agreed to pay this invoice
- 6.5 Somerset Council – Weekly empty of 3 free-standing bins (Playing Field x2 & Village Hall x1) £6.50 per visit. April – June 2025 Inv 30116730 £253.50 – The Cllrs queried this invoice as there is only 1 bin at the playing field. Clerk to discuss with Cllr Hayne.

7. Planning Matters

- 7.1 APPLICATION: 19/25/00006 Mr K Houghton, Horn Farm, Chilton Road TA7 9ET Change of use of timber barn from agricultural to Class B8 storage - Cllrs agreed support for this application Cllr Baker to log online and support
- 7.2 DECISION: 19/25/00003 Mrs H Perfect-Port, 12 Barton Rise TA7 9EB First floor extension & rear single storey extension. Granted.
- 7.3 WITHDRAWN 19/25/00002 West11 Group, 21 Broadway TA7 9DJ Withdrawn (after registration) – This will be resubmitted under the correct category.
- 7.4 DECISION: 19/25/00001 Mr & Mrs Clark, 7 Church Lane TA& 9DU Greenhouse in front elevation. Granted.

8. **St Edwards Church – Update Letter and Graveyard Grass Cutting support request** – Cllrs Agreed that we will look at 2024/2025 Contribution and see if increase can be agreed at precept meeting. Letter of response to be sent acknowledging letter and advising we will consider their request.

9. **Chilton Polden Housing Needs & Infrastructure survey – discussion about draft proposal** – Many Cllrs have not seen the draft survey so agreed that Cllr Aylmer will distribute and Cllrs will print and bring to next meeting. Point for discussion is timeframe to set.
10. **Poldens Today (ex-Polden Post) – support request. £150 commitment to support made by Parish Council at 9th July meeting** - Confirmed business plan has been set and sent to CPPC Clerk, but Cllrs have not yet seen, copy passed around in meeting. Signatories for the bank account set and to be set up on 18.09.25. Website to be launched this week. www.poldenstoday.co.uk Planning on printing 1000 copier per edition and will be free, Finance plan is that advertising will pay for the printing. Cllrs agreed that CPPC contact details (Clerk email address and meeting dates/times can be added. Cllrs agreed to the £150.00 contribution from CPPC. They would like a cheque before 18.09.25 so they can take with them to open the bank account. Cllr Baker unsure if Cheque book still in use. If not, then BACS will be required after 18.09.25. If a cheque is available, it is to be sent to 82 Broadway, Chilton Polden, TA7 9EQ

MATTERS OF REPORT

Chilton Polden Playing Fields Committee thanks Parish Council for their contribution to the grass cutting and annual inspection.

They advised their AGM in on 13 October 2025 @ 7PM.

Annual Bonfire & Fireworks will be held on 25th October 2025, and they would like to know if we will cover the cost of the toilet hire (approx £110.00), we covered last years cost. Cllrs agreed to put on the October 25 meeting.

They also would like to know if we will contribute to the general insurance, 2024 cost £300, Cllrs agreed to put on the October 2025 meeting.

Cllr Aylmer raised the point of the Somerset nomination for Ann. Can the Cllrs have an update on the nomination.

Cllr Aylmer raised the question of risk assessments, and it was agreed to be raised in the October 2025 Meeting.

** Chilton Polden Parish Council were deeply saddened by the recent passing of Mr Fred Clark. Mr Clark was greatly involved in the village. We would like to pass on our thoughts and deepest sympathy to Mr Clarks family. **

Meeting closed at 8:15pm
Date of next meeting – WEDNESDAY 8th OCTOBER 2025 STARTING AT 7PM
Chilton Polden Village Hall